

yourlife@work: worship

dr. david h. mckinley

"Work is something that when we have it, we wish we didn't and when we don't have it, we wish we did."

"Meaningful work does not guarantee a meaningful life, but a meaningful life will make work (and everything else) purposeful and meaningful."

Do your work willingly, as though you were serving the Lord himself, and not just your earthly master. In fact, the Lord Christ is the one you are really serving, and you know that He will reward you. COLOSSIANS 3:23-24 (CEV)

WORK AND WORSHIP ARE PARTNERS, NOT COMPETITORS IN YOUR LIFE

Work from the heart for your real Master, for God, confident that you'll get paid in full when you come into your inheritance. Keep in mind always that the ultimate Master you're serving is Christ. COLOSSIANS 3:23-24 (MSG)

Four Misbeliefs:

- 1) There is a God-ordained division between clergy and laity.
- 2) The Church is called to operate primarily inside a building often referred to as a temple.
- 3) People involved in business cannot be as spiritual as those serving in traditional Church ministry.
- 4) The primary role of marketplace Christian is to make money to support the vision of those in the ministry. —ED SILVOSO

Far too many treat their lives like "pie charts." Thus, dissatisfaction and frustration come from segmentation in life:

Segmentation in life creates dissatisfaction and frustration.



Keeping God in the center adds quality, virtue, and focus in each day.



"Worship is not part of your life, it is your life. Every activity can be transformed into an act of worship when you do it for the praise, glory, and pleasure of God."

"A dairymaid can milk cows to the glory of God." —MARTIN LUTHER

WORSHIP AT WORK PROVIDES A PLATFORM FOR YOUR WITNESS

Powerpoints to Live Your Faith at Work:

• **Create Curiosity**—Too many want to give answers before others have an opportunity to ask questions.

Let your light so shine before men, that they may see your good works and glorify your Father in heaven. MATTHEW 5:16

• **Demonstrate Courtesy**—Treat people with value and respect. Make them friends, not targets.

Through thick and thin, keep your hearts at attention, in adoration before Christ, your Master. Be ready to speak up and tell anyone who asks why you're living the way you are, and always with the utmost courtesy. Keep a clear conscience before God so that when people throw mud at you, none of it will stick. They'll end up realizing that they're the ones who need a bath.

1 PETER 3:15-16 (MSG)

• **Accentuate Consistency**—Do your best and trust God with the rest. *Bondservants, be obedient to those who are your masters according to the flesh, with fear and trembling, in sincerity of heart, as to Christ; not with eyeservice, as men-pleasers, but as bondservants of Christ, doing the will of God from the heart . . .* EPHESIANS 6:5-6 (NKJV)

• **Communicate Creatively**

Use your heads as you live and work among outsiders. Don't miss a trick. Make the most of every opportunity. Be gracious in your speech. The goal is to bring out the best in others in a conversation, not put them down, not cut them out. COLOSSIANS 4:5-6 (MSG)

WORSHIP THROUGH WORK ENCOURAGES PROFIT WITH PURPOSE

"Everybody wants to harvest, but nobody wants to plow."

LUKE 18:25 - 19:10

But when they saw it, they all complained saying, "He has gone to be a guest with a man who is a sinner." Then Zacchaeus stood and said to the Lord, "Look, I give half my goods to the poor; and if I have taken anything more from anyone by false accusation, I restore fourfold." LUKE 19:7-8 (NKJV)

For the love of money is a root of all kinds of evil, for which some have strayed from the faith in their greediness, and pierced themselves through with many sorrows. 1 TIMOTHY 6:10 (NKJV)

Tell those who are rich in this world not to be proud and not to trust in their money, which will soon be gone. But their trust should be in the living God, who richly gives us all we need for our enjoyment. Tell them to use their money to do good. They should be rich in good works and should give generously to those in need, always being ready to share with others whatever God has given them. By doing this they will be storing up their treasure as a good foundation for the future so that they may take hold of real life.

1 TIMOTHY 6:17-19 (NLT)

At the conclusion of his works, Johann Sebastian Bach inscribed "S.D.G." [*Sola Deo Gloria*, To God alone be glory!].

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yourlife@work: organization

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Let all things be done decently and in order. 1 COR. 14:40

Excellence in all things and all things to the glory of God!

In all labor there is profit, but idle chatter only leads to poverty.
PROVERBS 14:23

"Clutter depletes your energy and sabotages your efficiency. It causes you to waste time, despite your best intentions. If you're too busy and don't have time for anything, it's time to do a life inventory."

Do the Math! Inefficiency. Can your company afford it?

1 hour x 1 worker's hourly salary = _____\$ lost today
5 days a wk x _____\$ lost today = _____\$ lost this week
48 weeks x _____\$ lost this week = _____\$ lost this year
of employees x _____\$ lost this year = _____\$ total!

"Efficiency is doing things right. Effectiveness is doing the right things."

ANALYZE THE CLUTTERED CORNERS OF YOUR LIFE

"It's not the tigers that eat us—it's the gnats."

5 Major Areas of Frustration and Disorganization:

- 1) **Space.** Orderly space is important. Our "stuff" and our space can get into a daily competition.
- 2) **Time.** Organization is not limited to things you can see.
- 3) **Resource.**
- 4) **Responsibility.**
- 5) **People.**

"Getting organized is a lot like going on a diet. There's no deadline by which you must start, but the longer you put it off, the more detrimental the consequences will be, and the harder it becomes to reverse the trend." —KATHY PAAUW

CUSTOMIZE A PLAN TO CREATE A NO-CLUTTER ZONE

Go to the ant, you sluggard; consider its ways and be wise! It has no commander, no overseer or ruler, yet it stores its provisions in summer and gathers its food at harvest. How long will you lie there, you sluggard? When will you get up from your sleep? A little sleep, a little slumber, a little folding of the hands to rest—and poverty will come on you like a bandit and scarcity like an armed man. PROVERBS 6:6-11

10 Clutter Busters

- 1) Invade Your Space—Workspace
- 2) Clear the Deck—Desktop
- 3) Build Files, Not Piles
- 4) Give the Scraps to the Dog
- 5) Take One a Day
- 6) Get Out of My Way
- 7) Be a Publishers Nightmare
- 8) Eliminate. Eliminate. Eliminate.
- 9) Have it Your Way!
- 10) Use the 70% Rule.

PERSONALIZE A STEP TO BE CLUTTER-FREE TODAY!

"We have met the enemy and they is us."

—POGO CARTOON

Do you see a man who excels in his work? He will stand before kings; he will not stand before unknown men. PROVERBS 22:29

Survey of 690 Employees by Pace Productivity:

What things, outside your control, get in the way of your productivity?

What things, within your control, get in the way of your productivity?

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yourlife@work: relationships

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"Whether it is a matter of closing a deal or asking for a raise, of motivating a sales force of 5,000 or negotiating one to one, of buying a new company or turning around an old one, business situations almost always come down to people situations."

—MARK McCORMACK

What They Don't Teach You in Harvard Business School

Golden Rule: *Do for others what you would like to have them do for you. This is a summary of all that is taught in the law and the prophets.* MATTHEW 7:12

A-B-C s of Good Work Relationships:

Adjust Your Own Attitude

A wrathful man stirs up strife, but he who is slow to anger allays contention. PROVERBS 15:18

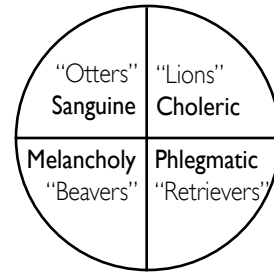
"Each of us has a 'difficult' person hiding inside. Some have it well hidden and let it out on rare occasions—unleashing it at the driver of another car, or during competitive sports, or as a familiar loop with a family member. Still others, despite best efforts at self-control, are just one step away from being the case study at some workshop on difficult personality types."

—DANIEL ROBIN, *The Difficulty of Difficult People*

What is causing the quarrels and fights among you? Isn't it the whole army of evil desires at war within you? You want what you don't have, so you scheme and kill to get it. You are jealous for what others have, and you can't possess it, so you fight and quarrel to take it away from them. And yet the reason you don't have what you want is that you don't ask God for it. And even when you do ask, you don't get it because your whole motive is wrong—you want only what will give you pleasure. JAMES 4:1-3 (NLT)

"The most important area of management on your job is your attitude."

Become a Student of Your Co-Workers



Sanguine "Otters" (Actors, Salesmen, Speakers)

Strengths: Outgoing, Enthusiastic, Personable, Compassionate, Carefree

Weaknesses: Undisciplined, Restless, Undependable, Egocentric, Exaggerates

Choleric "Lions" (Producers, Builders, Leaders)

Strengths: Strong-willed, Determined, Decisive, Leader; Confident

Weaknesses: Angry/Cruel, Sarcastic, Domineering, Inconsiderate, Proud/Self-Sufficient

Melancholy "Beavers" (Artists, Musicians, Inventors, Philosophers, Professors)

Strengths: Gifted, Analytical, Sensitive, Perfectionist, Loyal

Weaknesses: Negative, Theoretical, Critical, Martyrs, Rigid

Phlegmatic "Retrievers" (Diplomats, Accountants, Teachers, Technicians)

Strengths: Calm, Easy-Going, Dependable, Practical, Humorous

Weaknesses: Fearful, Indecisive, Spectator; Unmotivated

Communicate Positively

A soft answer turns away wrath, but harsh words stir up anger.

PROVERBS 15:1

The heart of the righteous studies how to answer, but the mouth of the wicked pours forth evil. PROVERBS 15:28

Positive Principles to L-E-A-R-N for Good Communication:

Listen Carefully

Express Directly

Address Openly

Respond Responsibly

Negotiate Honestly

"Our possibilities . . . are limited much more by our personality traits than by our intellect." —HENRY GREBER

yourlife@work: kaleidoscope

The secret of growing through change!

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4 Facts of Life:

1. Change is an unavoidable reality in life.

"There is nothing constant but change." —HERACLITUS

"Everybody has accepted by now that change is unavoidable. But that still implies that change is like death and taxes—it should be postponed as long as possible and no change would be vastly preferable."

"But in a period of upheaval, such as the one we are living in, change is the norm." —PETER DRUCKER

2. Change is an uncomfortable activity in life.

"People don't resist change. They resist being changed."
—PETER SENGE

3 Times People Change:

- when they know enough they want to
- when they hurt enough they have to
- when they have enough they are able to —JOHN MAXWELL

"When it come to change, people like only those that they make themselves."

3. Change can bring unpredictable difficulty in transition.

"Don't ever take a fence down until you know the reason why it was put up." —G.K. CHESTERTON

"Nobody ever told me how hard and lonely change is."
—JOAN GILBERTSON

4. Change can be an unfathomable opportunity in life.

"There is a certain relief to change, even though it be from bad to worse; as I have found in traveling in a stage coach, that it's often a comfort to shift one's position and be bruised in a new place." —WASHINGTON IRVING

Philippians 1:12-13—"furtherance"

"I will go anywhere in life as long as it's forward."
—DAVID LIVINGSTON

HOW CAN YOU GROW THROUGH CHANGE? F-O-C-U-S

Face the Fact that Change Breeds Fear

False
Evidence
Appearing
Real

Orient Toward the "Seasons of Life" Rather than Your "Successes in Life"

To everything there is a season, a time for every purpose under heaven: a time to be born, and a time to die; a time to plant, and a time to pluck what is planted; a time to kill, and a time to heal; a time to break down, and a time to build up; a time to weep, and a time to laugh; a time to mourn, and a time to dance; a time to cast away stones, and a time to gather stones; a time to embrace, and a time to refrain from embracing; a time to gain, and a time to lose; a time to keep, and a time to throw away; a time to tear, and a time to sew; a time to keep silence, and a time to speak; a time to love, and a time to hate; a time of war, and a time of peace. ECCLESIASTES 3:1-8

"Avoid having your ego so close to your position that when your position falls, your ego goes with it." —COLIN POWELL

Concentrate on Growing Even When You Don't Know Where You are Going

"It's what you learn after you know it all that counts."
—JOHN WOODEN

"The illiterate of the future are not those who cannot read or write, but those who cannot learn, unlearn, and relearn."
—ALVIN TOFFLER

Use Change to Make New Friends

The changes in life and work not only impact us, but those around us. You can grow some great friendships in times of adjustment and even adversity.

Secure Your Life Through All Life's Changes by Trusting in a God Who Never Changes

Trust in the LORD with all your heart, and lean not on your own understanding; in all your ways acknowledge Him, and He shall direct your paths. PROVERBS 3:5-6

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